LITTLE BUDWORTH PARISH COUNCIL Minutes of Little Budworth Parish Council meeting held on Tuesday 5th March 2024 at Little Budworth Jubilee Hall

23/ Meeting started 7.pm

Present	Cllr Peter Robinson (Chair) (PR), Cllr Cora Cowap (Vice Chair) (CC), Cllr Linda Jones (LCJ) Cllr Jenny Marshall (JM), Cllr Dave Lee (DL), Cllr Caroline Hall, (CH), Cllr Chris Lee (CL) In Attendance -Tracey Whitlow – Parish Clerk (TW) Ward Cllr Charles Hardy (WC)	
168	Apologies for Absence were received: None	
169	Declarations of Members' Interests: None	
170	Approval of Minutes: The minutes of the Parish Council meeting held on Tuesday 6 th February were approved & signed by the Chair.	
171	Ward Councillor Report: WC reported that he had received a response from Highways regarding additional signage on Coach Road — As there have been no collisions with injury since 2013, and no collisions involving pedestrians cyclists or horses since records began in 1980 there is no justification for Highways to fund additional signage, the cost would have to be met from the Parish Council, although highways have not indicated the cost involved.	
172	Public Participation: none	
173	Clerks Report: Website: Extra page added for 'News & Events' Website: DL now has access to the website for use if clerk is not available. Website: TW to contact another hosting company for costings. New Bench: Is now in place. Lawful Development Certificate (LDC) Planning applications: not all LDCs are forwarded to LBPC from LPA. TW has spoken to LPA – only retrospective LDC's are sent to PC'S for consultee comments, as LPA make decisions on new LDC's with no necessity to consult with PC's. Future Meeting dates: Booth Avenue notice board has the full list of dates for future meetings, as does the website. TW has sent WC the list, JM to add to the notice board next to the Shrewsbury Arms. Coach Road signage: following Highways communication with WC clerk added that at no point have the PC agreed to finance any additional signage, this can be reviewed upon receipt of costings and necessity. Green cutting: annual invoice received, significantly higher than last year, due to rising costs and extra cuts throughout the year. TW noted to check with contractor in September for quote prior to budget setting.	TW TW
174	Accounts/Financial: 1. The cash book up to 28.02.24 approved. 2. Bank statements/reconciliation at 28.02.24 approved. 3. Note Income received/ratify payments made/authorise invoices received. • Clerks overtime February approved. • Clerks salary March • Clerks expenses Jan-Feb £77.20 • Payment for beacon for D-Day £168.00 ratified	

175	 Annual invoice for Green/playground grass cutting £1900.00 approved. TW has amended statement date for ease of producing bank reconciliations. LCJ still not on signatory list for bank – TW to follow up. Correspondence: Following PR consulting with the Chair of Utkinton PC, TW & Utkinton PC have responded to the planning agents for Fox and Barrel stating that if they wish to organise a public meeting members of the PC will attend and will publish details of the meeting to the parish. TW has circulated Chalc correspondence for Community Orchards, but at this point the PC are not in a position to act on this. TW noted to council, that not every piece of correspondence is noted, as she receives over 200 emails per month – anything requiring action is carried out, many emails are forwarded to the PC and many simple responses, not requiring Cllr input are sent out. It is totally impractical to list every piece of correspondence. 	TW
176	Highways — Potholes on the corner of Mill Lane & Vicarage Lane are now becoming dangerous CC & WC to follow this up again. Speed camera: CL has downloaded data. Formatting and Analysis done, will download information monthly. Shop Lane: over hanging tree's WC to follow up. Unstable UU Grid: on Beech Lane has still not been repaired/replaced even though this was highlighted by Highways on 23/11/23 at a 24-hour priority. TW & WC to follow up.	wc cc wc Tw wc
177	Planning Applications 24/00340/AGR – York Hill Stud Chester Road- Construction of Agricultural Building – Reviewed no objections. 24/00179/FUL - Keepers Cottage, Hickhurst Lane Little Budworth - Conversion of agricultural building to a dwelling- Reviewed – objections raised as a relatively new agricultural building, not a traditional brick barn – in Greenbelt – out of character and would be setting a precedent.	TW
178	D-Day: Beacon has been ordered. Resolved to purchase a flag for flying in the village. LCJ to order Details of the activities to be published on Facebook.	rcì rcì
179	Updating of Parish Plan: LJC working on project. Further details will be communicated through Action List. Separate meeting – date TBC	
180	 Working Groups/committees Litter Picks: Next on is Saturday 16th March 10am which is in the timeframe for the Great British Spring Clean Oulton Park have offered to donate litter picking equipment. The PC are grateful for this. Planting Group: No activity – will be noting where bulbs are this season, to assist planting later in the year. Parish Plan: No activity Oulton Park Liaison committee: Next meeting 20th March 2024. Oulton Park are allowing the Church to organise a fun run later in the year. Little Budworth Common: New equipment has arrived. Group are working on a woodland glade. Little Budworth Charities. AGM 12th March will be attended by the PC trustee's. 	

181	Asset Maintenance & Register	
	1. Village Green	
	 Playground hedge – Grants – ongoing. 	
	 Playground equipment – Has been visually inspected. Branch hanging out of tree- PR instructed groundworks contractor to remove. Latch on gate to church broken and fence post rotten PR instructed groundwork contractor to replace as all H&S issues. Land used for car parking - Ongoing. RoSPA inspection booked. Speed Indicator Display sign – CL has downloaded data. Formatting and Analysis done, will download information monthly. 	
182	Annual Parish meeting- setting of date and format of meeting deferred until next month	
183	Items for next meeting. Annual Parish meeting.	
184	Date for next meeting – Tuesday 2 nd April 2024 7pm	

Meeting Closed 9.25pm

Signed:

Date: