

LITTLE BUDWORTH PARISH COUNCIL
Minutes of Little Budworth Parish Council meeting held on
Tuesday 7th November 2023 at Little Budworth Jubilee Hall

23/

Meeting started 7.pm

Present	Cllr Peter Robinson (Chair) (PR), Cllr Cora Cowap (Vice Chair) (CC), Cllr Linda Jones (LJ) Cllr Chris Lee (CL) Cllr Jenny Marshall (JM) Ward Cllr Charles Hardy (WC) In Attendance -Tracey Whitlow – Parish Clerk (TW)	
99	Apologies for Absence were received: Cllr Dave Lee, Cllr Caroline Hall, (CH), Cllr Gareth Todd (GT)	
100	Declarations of Members’ Interests: none	
101	Approval of Minutes: The minutes of the Parish Council meeting held on Tuesday 3 rd October 2023 were approved & signed by the Chair, following an amendment.	
102	Ward Councillor Report: Ward Councillor updated the PC on <ul style="list-style-type: none"> • planning application for the Fox & Barrel • Coach Road speed assessments – which Highways will not reduce below 50mph -signage discussed for junctions & horse warning signs - WC to follow up. • Vicarage Road – Gulley emptying WC to follow up. • Members Budget – WC still has funding – local groups can also apply for this – contact the clerk or WC for further information. 	WC WC
103	Public Participation: None present.	
104	Matters arising from Minutes of previous meeting unless covered elsewhere in the agenda: <ul style="list-style-type: none"> • Annual review of clerks pay scale and hours –this has taken place-clerk to continue to complete time sheet and forward to Cllr’s. PC to continue to pay the overtime incurred whilst they assess the need for any further hours. • Church Magazine: Cllrs agreed to keep to approved minutes going in the Church magazine. 	TW
105	Accounts/Financial: <ol style="list-style-type: none"> 1. The cash book for October accepted. 2. Bank statements/reconciliation accepted. 3. Note Income received/payments made. <ul style="list-style-type: none"> • Jubilee Hall Hire £60 • Clerks Expenses Sept/October £90.60 • JW Landscapes £216 • Mole catcher £70 • Planting Group – bulbs £63 • Little Budworth .com website £100.48 • Clerks overtime July Aug Sept Oct • Clerks salary November • Income received Oulton Park Estate £1003.30 4. Noted the NALC pay scale increase, to be backdated to 01.04.23. back pay to be added to Novembers payroll. 	

106	<p>Correspondence: Email received regarding fading white lines on Coach Road – TW to email MOP to inform them that WC will take this up along with the signage. (Minute 23/102)</p>	TW WC
107	<p>Budget 2024-25 Clerk had circulated 2nd draft budget for discussion. A few amendments were made, clerk to update and add anticipated income to the budget and re-circulate to the council, budget needs to be agreed by the January meeting.</p>	TW
108	<p>Ground Maintenance: LJ to forward information that she has to TW. SL agreement – ongoing, agreed to increase the budget for 24/25</p>	LJ
109	<p>Highways – Missing signs: CC to send the full list to TW for bringing to the attention of Highways, and for recording. Gulley Emptying: CC to contact Highways to request this is done, to prevent further flooding throughout the village along with the missing grid top on Beech Lane.</p>	CC CC
110	<p>Planning Applications 23/03247/FUL: Old Hall Mill Lane Little Budworth Tarporley CW6 9DD Proposal: Demolition of existing dwelling, construction of new dwelling to include refurbishment of existing barns and erection of glass links connecting existing barn structures and proposed dwelling. Extension requested due to only having just received the information. Extension granted. 23/03395/FUL The Hollies Forest Road Tarporley CW6 9ES Proposal: Use of cabin 4 as warden's accommodation and revert cabin 2 to holiday use. Resolved Reviewed with no objections. 23/03406/FUL The Hollies Forest Road Tarporley CW6 9ES Proposal: Construction of new toilet facilities for visitor use. Resolved Reviewed with no objections.</p>	
111	<p>Working Groups/committees</p> <ol style="list-style-type: none"> Litter Picks. Verge cutting is in progress. Next litter pick 25/11. MSV have done a litter pick on Coach Road – Many thanks to MSV. Planting Group. Bulbs have been planted around the new village signs. Parish Plan. Thanks to all who assisted in putting up the large lamp-post poppies. Oulton Park Liaison committee. Christmas meal will be 11/12/23. Traffic management is still under discussion. Little Budworth Common. Update- Natural England have done an assessment and are pleased with the progress. Little Budworth Charities. No meetings taken place. 	
112	<p>Asset Maintenance & Register</p> <ol style="list-style-type: none"> Village Green <ul style="list-style-type: none"> Playground hedge - PC are considering grants to replace the fence- this will be an ongoing project. Playground equipment has been checked this week. Land used for car parking PR continues to liaise with the landowner, tenant and planning over this. 	
113	<p>Items for next meeting. 3rd draft budget for 2024/25. Ground maintenance.</p>	
114	<p>Date for next meeting – Tuesday 5th December 7.pm</p>	

The meeting closed at 8.55pm

Signed:

Date: