

LITTLE BUDWORTH PARISH COUNCIL
Minutes of Little Budworth Parish Council meeting held on
Tuesday 4th July 2023 at Little Budworth Village Hall

2023

Meeting started 7.30pm

Present	Cllr Peter Robinson (Chair) (PR), Cllr Cora Cowap (Vice Chair) (CC), Cllr Gareth Todd (GT) Cllr Linda Jones (LJ) Cllr Jenny Marshall (JM) Ward Cllr Charles Hardy (WC) Tracey Whitlow – Parish Clerk (TW)	
48	Apologies for Absence were received from: Cllr Caroline Hall, Cllr Chris Lee	
49	Declarations of Members’ Interests – PR & GT - Little Budworth Charities (as trustees)	
50	Approval of Minutes- The minutes of the Parish Council meeting held on Wednesday 6 th June 2023 were approved & signed by the Chair.	
51	Co-option – The vacancy on the Parish council had been advertised for the required time, CWAC democratic services advised today that no election need to be call. One member of the public has come forward for co-option. PR proposed Dave Lee to the Parish Council seconded by GT. Dave Lee to join the LBPC	
52	Public Participation –None	
53	Ward Councillor Report – Cllr Hardy gave a report to the PC. WC asked for the PC to forward him any reference numbers to potholes around the parish that have been reported but not actioned, he will follow these up. CC to send these as she has been dealing with highways, to copy TW in for records. WC informed the PC that CWAC Highways are one of the worst in the country.	CC
54	Matters arising from Minutes of previous meeting unless covered elsewhere in the agenda. Welcome to Little Budworth signs – These have still not been delivered. TW suggested she take this up with the company rather than a Cllr – PC agreed to this action. Notice of Public Rights – TW confirmed that these had been uploaded to the website and displayed on the notice board on 28 th June with the notice period being 29 th June to 9 th August, this could not be confirmed at the last meeting as it was dependant on when the new website went live.	TW
55	Website – TW gave an update – Website is now live with all the required publications. Emails – TW has set up the new emails and will circulate to all Cllr’s with login details – also to send to CW. TW to also circulate email policy.	TW
56	Highways – No report from CC.	

57	<p>Cobden Farm Quarry – update- 22/03564/s73 - No movement at the quarry although the environmental agency submitted a letter on 12th May noting that there is extensive waterlogging of the area suggesting the quarry have extracted below the water table without gaining a permit. Case not included in any of the planning meetings to date and not on the August agenda. Resolved TW would contact planning as this restoration work is time dependent because of the trees/ground restoration having to be carried out in certain seasons.</p>	TW
58	<p>Planning Applications</p> <p>(1) 23/01652/FUL; Well Cottage Farm Beech Road Little Budworth Proposal: Erection of a treehouse, a pergola and gate/pillars. Previously resolved to object Planning committee had circulated objection to letter to all councillors, although a long response Resolved to send to planning as exceptional circumstance. TW to send to planning.</p> <p>(2) 23/01694/FUL: Well Cottage Farm Beech Road Little Budworth Proposal: Engineering works to create a football pitch with associated works and construction of a gate Previously resolved to object -Planning committee had circulated objection to letter to all councillors, although a long response Resolved to send to planning as exceptional circumstance. TW to send to planning.</p> <p>(3) 23/01789/FUL: Holly Bush Bungalow Whitehall Lane Little Budworth Single storey infill extension and single storey side extension. Front porch and alterations to elevations. Resolved – no comments.</p> <p>(4) Excavation and fly tipping behind Mondrem Green (restricted byway BR41): Resolved TW to write to enforcement.</p> <p>(5) PC gave TW delegated power to contact planning for extensions of comments on any planning application that comes in too close to dates of meeting to be able to discuss in the planning timeframe.</p>	<p>TW</p> <p>TW</p> <p>TW</p> <p>TW</p>
59	<p>To consider any changes to Financial Regs and Standing Orders – To carry forward to the next meeting for a full review of all policies, TW to forward all policies to the Cllrs, any amendments to be circulated prior to the next meeting, and agreed at the meeting.</p>	TW

60	<p>Village Initiatives, Activities & Liaison Committee's</p> <p>(1) Village Green –</p> <ul style="list-style-type: none"> • Playground – The playground has had a visual check by GT • Playground hedge - between the playground and the church is very overgrown making it difficult to utilise the top end of the playground VG and planting group to utilise top are of the VG, PC to consider grants to make this possible. • marquee – The damage to the marquee has been reported to the insurance company, awaiting a response. TW to follow up. <p>(2) Village Hall – There is an issue with the garage door, which if can't be rectified will require the garage being rebuilt.</p> <p>(3) Little Budworth Common – Are looking for new volunteers</p> <p>(4) Little Budworth Charities – No meetings</p> <p>(5) Oulton Park Liaison Committee – PR attended the last meeting.</p> <p>Noise complaint from last year's Touring Cars : reply from CWAC Statutory pollution team: <i>Oulton Park have told us BTCC who have responsibility for monitoring and enforcing noise levels for their events and not Oulton Park. He has asked them for last year's records, and they have replied to say they can't find them- this is not good enough and investigations will continue.</i></p> <p>(6) Parish Plan – As agree at the last meeting the shelving in the bus stop has been actioned</p> <p>(7) Litter Picks – JM to organise a schedule with 2 major litter picks and other smaller ones.</p> <p>(8) Planting Team – LJ has agreed to continue as co-ordinator, LJ to liaise with PR and JW Landscapes to create a work schedule for the village.</p> <p>(9) Village Assets – As per Planting Team PR to liaise with J. Wright and LJ to form a plan/schedule of work to be done</p>	<p>TW</p> <p>LJ</p> <p>JM</p> <p>LJ</p> <p>PR</p> <p>LJ</p> <p>PR</p>
61	<p>Correspondence-</p> <ol style="list-style-type: none"> 1. Letter received from the Friends of Little Budworth Common group, asking for a donation of £200 towards the insurance – Resolved to donate £200 to them. 2. Email received regarding speed on Coach Road, requesting the PC to contact CWAC re reducing the speed limit. Ward Cllr added to the PC's previous comments that CWAC will reject this as it does not meet any of the criteria. TW to email CWAC to obtain their formal response. 3. Email received from Utkinton Parish Council, inviting councillors to a joint meeting to discuss the state of the rural roads (11/07/23) PR & CC to attend 	<p>TW</p> <p>PR</p> <p>CC</p>
62	<p>Finance -</p> <p>Payments agreed/ratified.</p> <ol style="list-style-type: none"> 1. Jubilee Hall – Hire £80 2. JW Landscapes £280 <p>TW presented the cash book and bank reconciliation which was agreed by the PC and signed by the chair.</p> <p>TW submitted her overtime for April – June – for the setting up of the website and difficult year end process, due to lack of accounting information from prior years. This was agreed by the PC.</p> <p>There appears to be a missing payment in the bank, PR and GT (as signatories) to investigate.</p>	<p>PR</p> <p>GT</p>
63	<p>Village issues – to be carried forward to the next meeting. /Items for next meeting</p>	

	All policy reviews, Welcome to LB sign, TW to change order of agenda, update on Coach Road speed.	
64	Date for next meeting – Tuesday 5th September 7.pm	

The meeting closed at 9.40pm

Signed:

Date: