

LITTLE BUDWORTH PARISH COUNCIL
Minutes of Little Budworth Parish Council meeting held on
Tuesday 6th June 2023 at Little Budworth Village Hall

2023

Meeting started 7.30pm

Present	Cllr Peter Robinson (Chair) (PR), Cllr Cora Cowap (Vice Chair) (CC), Cllr Caroline Hall (CH), Cllr Linda Jones (LJ) Cllr Chris Lee (CL) Ward Cllr Charles Hardy (WC) Tracey Whitlow – Parish Clerk (TW) 2 Members of the public (MOP)	
32	Apologies for Absence were received from: Cllr Gareth Todd Cllr Jenny Marshall	
33	Declarations of Members’ Interests – PR & GT - Little Budworth Charities (as trustees)	
34	Approval of Minutes- The minutes of the Parish Council meeting held on Wednesday 17 th May 2023 were approved & signed by the Chair.	
35	Public Participation –None	
36	Ward Councillor Report – Cllr Hardy gave a report to the PC – including an insight into his training for Ward Councillors over the last month. He has attended his 1 st full council meeting where he voted against any increase in payments for ward councillors. Asked the PC to contact him regarding any planning application for him to call in, and requested any information on any that the PC had asked the previous ward councillor to call in. If the PC would like wild flower seed, as at the Tarporley roundabout, apply to him. PR asked Cllr Hardy about the potholes throughout the village and any warranty from the contractors, Cllr H responded that there is now a new contractor for road repairs and CWaC are confident the Potholes will be addressed. Cllr’s to forward anything they have already reported to TW for her to send to Cllr Hardy to follow up.	Cllr’s TW
37	Matters arising from Minutes of previous meeting unless covered elsewhere in the agenda. The installation of the new village sign is imminent. Financial Regs and Standing Orders – can Cllr’s check so any amendments can be made at the July meeting.	Cllr’s
38	Website – TW gave an update – Website has progressed, and is set up, TW to upload all required historic information before it goes live – this will be done in the next few weeks. Emails – TW to set up the new emails and circulate the information to all Cllr’s the Clerk will remain the first point of contact for the outside bodies and public.	TW TW
39	Highways – No report from CC. CC to copy any emails to highways to TW. CH to send photos of broken signs to CC for forwarding to Highways and TW	CC CH
40	Planning Applications (1) 23/01652/FUL; Well Cottage Farm Beech Road Little Budworth Tarporley CW6 9EN Proposal: Erection of a treehouse, a pergola and gate/pillars. Resolved The PC will object to this application Cllrs to formulate their response and send to clerk for submitting to planning. (2) 23/01694/FUL: Well Cottage Farm Beech Road Little Budworth Tarporley CW6 9EN Proposal: Engineering works to create a football pitch with associated works and construction of a gate	Cllr’s TW

	<p>Resolved - The PC will object to this application Cllrs to formulate their response and send to clerk for submitting to planning. There has been a lot of excavation to the agricultural land, which it is feared has altered the water course. There has also been a new entrance made from the highway.</p> <p>CL to speak to planning regarding the above two planning applications.</p>	<p>Cllr's TW</p> <p>CL</p>
41	<p>Village Initiatives, Activities & Liaison Committee's</p> <p>(1) Village Green –</p> <ul style="list-style-type: none"> • Playground – The playground has had a visual check by GT – swing oiled. • ROSPA Report -TW informed the PC that there is no record of a ROSPA inspection in the last 12 months – PC asked TW to follow this up. • Marquee – This was damaged in the wind at the Coronation Event, the damage is more than first thought – PC asked TW to report to the insurance company. <p>(2) Village Hall – The ceiling has now been finished.</p> <p>(3) Little Budworth Common – Are looking for new volunteers</p> <p>(4) Little Budworth Charities – No meetings</p> <p>(5) Oulton Park Liaison Committee – The next meeting is 21/06/23. A letter has been sent to Environmental Health regarding the noise from the Touring Cars. The Villagers Day is fully booked.</p> <p>(6) Parish Plan – This was last updated in 2014. LJ would like the PC to fund shelving for the bus shelter. Resolved budget agreed of £300. Other projects to be discussed by Cllr's and brought back to the next meeting. Cllr's to use the village Facebook to ascertain what the villagers would like to see being done in the village.</p> <p>(7) Litter Picks – JM to organise a schedule. OP Liaison Committee to push for assistance from MSV for litter picking on Old Coach Road.</p> <p>(8) Planting Team – LJ has agreed to continue as co-ordinator, as there are plenty of volunteers, but no one to co-ordinate.</p> <p>(9) Village Assets PR to liaise with J. Wright to form a plan/schedule of work to be done</p>	<p>TW</p> <p>TW</p> <p>Cllr's</p> <p>JM CC</p> <p>PR</p>
42	<p>Correspondence-</p> <p>The Parish Council have received a letter of resignation from David Roberts. The PC wish to thank David for his input over the past 14 months, particularly with all the work he has put in recently with the new website.</p>	
43	<p>Finance -</p> <p>Payments agreed/ratified.</p> <ol style="list-style-type: none"> 1. Ice Cream for the Coronation Event £85.73 2. Netwise – website & emails £1138.80 <p>TW stated that it is not possible to do bank reconciliations every month, due to her not having direct access to the bank, and with the monthly meeting being in the first week of the month. She will produce these every three months.</p>	<p>TW</p>
44	<p>To agree the 2022/23 Audited Accounts</p> <p>Accounts received back from the Internal Auditor and circulated prior to the meeting. Resolved to accept the 2022-23 accounts</p>	
45	<p>To agree the 2022/23 AGAR</p> <p>TW read out the Annual Governance statement all items agreed.</p> <p>Agreed to certify exempt.</p> <p>TW to file the AGAR with the external auditor prior to 30th June. Notice of Public Rights to be displayed on noticeboard and website, as soon as the website is functional and before 29th June</p>	
46	<p>Village issues – to be carried forward to the next meeting. /Items for next meeting</p> <p>Financial Regs, Standing Orders Other policy documents for review.</p>	
47	<p>Date for next meeting – Tuesday 4th July 7.pm</p>	

The meeting closed at 9.35pm

Signed:

Date: